



CALL FOR ARTISTS!

# POEH WINTER ARTS MARKET

SUPPORTING NATIVE ARTISTS AND ARTS

AT BUFFALO THUNDER RESORT

NOV  
18-19  
SAT SUN

8:00 AM - 4:00 PM  
FREE ADMISSION  
OPEN TO PUBLIC

You are invited to the Poeh Cultural Center's Winter Arts Market. Spend the day talking to artists and shopping for original jewelry, pottery, textiles and other arts by Native American artists from across the Southwest. Located at the Buffalo Thunder Resort in the Hilton Hotel lobby and adjacent spaces.

We welcome all Native American artists to apply today! If you're interested in participating, the fee is \$80.00 per artist. For additional information please contact Lynda Romero at 505.455.5047. All applications must include at least one image of your work and be submitted by Sept. 29. All artists will be notified by October 13 and payments will be collected at that time.



POEH  
CULTURAL  
CENTER

VISIT ♦ SHOP ♦ LEARN

*'Experience Pueblo Culture'*

505.455.5047 | POEHCENTER.ORG | 78 CITIES OF GOLD, SANTA FE, NM 87508



**POEH WINTER ARTS MARKET APPLICATION**

**Buffalo Thunder Resort**

**Saturday, November 18 & Sunday, November 19, 2017 | 8:00 am – 4:00 pm**

**Application Deadline: September 29, 2017**

**Artists will be notified by October 13, 2017 and payment will be collected at that time**

Name: \_\_\_\_\_

Tribal Affiliation: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: (     ) \_\_\_\_\_ Cell Phone: (     ) \_\_\_\_\_

Email Address: \_\_\_\_\_

Art (media) to be shown: \_\_\_\_\_

Show Fee

\_\_\_ Artist Table (One person per table) \$80.00

Comments: \_\_\_\_\_

\_\_\_\_\_

(All Artists will need to fill out attached 3 page "Pueblo of Pojoaque Vendor Permit Application")

*I hereby make application to become a vendor in the 2017 Poeh Winter Arts Market with the Poeh Cultural Center and the Pueblo of Pojoaque. The Poeh Museum Cultural Center and the Pueblo of Pojoaque may use photos or video for promotional use only. By signing this agreement, I acknowledge the legal right as the artist and/or legal purveyor to transmit or sell items in the market.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

For Official Use Only:	
Booth Fee Amount: _____	Date Paid: _____
Payment Received By: _____	
Table Number: # _____	Permit #: _____



**POEH WINTER ARTS MARKET – Buffalo Thunder Resort**  
**Vendor Information**  
**Limit of 60 vendor tables**

**Open to the Public:**

Saturday, November 18 & Sunday, November 19, 2017 – 8:00 am to 4:00 pm

**Vendor Set-Up Time:**

Saturday, November 18 & Sunday, November 19, 2017 – 6:30 am to 7:45 am

**Vendor Breakdown Time:**

Saturday, November 18 & Sunday, November 19, 2017 – 4:00 pm to 7:00 pm  
(Poeh Cultural Center and Buffalo Thunder Resort will not be responsible for vendor property.)

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**Application Due:** September 29, 2017 by 5:00 pm

Applications will be reviewed in early October and artists will be notified of their acceptance by October 13, 2017. Payment for space will be collected at that time. Late applications may be considered but are not guaranteed premium table placement.

**Payment method:** Cash, Credit Cards or Money Orders.

**No personal checks will be accepted.**

**Space and permit fees are non-refundable:**

Space Fee: \$80.00 per table.

**Space includes 8' table with conference cloth and 2 chairs.**

**Table Location:** Poeh Cultural Center and Hilton Santa Fe Buffalo Thunder will assign table placement (no location requests). All tables will be placed in the hotel lobby and adjacent spaces.

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**Guidelines:**

Artists must be present in their booth and must sell their own artwork.

All artwork must be created by the artist.

No food can be sold at artist booth.

No pets are allowed in booth.

Keep your personal items within the booth space.

Vendors will be notified of their acceptance by October 13, 2017.

*For questions or any additional information please contact  
Lynda Romero at 505-455-5047.*

**PUEBLO OF POJOAQUE TRIBAL REALTY**



**96 CITIES OF GOLD RD. SUITE 3, SANTA FE, NM 87506**  
**Phone (505) 455-7303 – Fax (505) 455-0159**

**Pueblo of Pojoaque Vendor Permit Application**

Date: \_\_\_\_\_

Legal Business Name and DBA (if any): \_\_\_\_\_

Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Emergency Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Circle if vendor is any of the following:

School

Privately Owned

Non-Profit

(If Non-Profit, Please submit Articles of Incorporation)

Tribal (Please list which Tribe you are enrolled in) \_\_\_\_\_

Type of Business (NAICS Code—See page 3 for lists): \_\_\_\_\_

Hazardous Materials: Yes No

If yes, specify class (See next page for list): \_\_\_\_\_

Will food be prepared/served? Yes No

If yes, a copy of your NM food certificate and/or Indian Health Service certificate is required.

A separate business permit application form should be completed for each business vendor. New vendors must submit payment prior to engaging in business. The permit fee cannot be prorated.

Contact person: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

CRS#: \_\_\_\_\_ Requested date(s) for permit use: \_\_\_\_\_

**Termination:**

The Pueblo of Pojoaque may cancel the Permit, with or without cause, immediately, and without prior written notice. Any modification of the Permit must be in writing, signed by the Parties, and attached to the Permit to be valid.

**Choice of Law, Jurisdiction, and Sovereign Immunity:**

The Permit shall be governed by and interpreted in accordance with the laws, regulations, and customs of the Pueblo of Pojoaque. Permittee agrees that any dispute arising under, related to, or in connection with the Permit shall be subject to the exclusive jurisdiction of the Pueblo of Pojoaque Tribal Court and agrees to submit to the exclusive personal and subject matter jurisdiction and venue of the Pueblo of Pojoaque Tribal Court. The permit is a consensual agreement entered into on the Pueblo of Pojoaque. Nothing in the Permit shall be construed as a waiver of sovereign immunity of the Pueblo of Pojoaque or any of its affiliated organizations, programs, departments or corporations, or any of their respective shareholders, officers, directors, employees, agents, independent contractors, representatives or affiliates.

**Indemnification:**

Permittee agrees to indemnify, defend [including reasonable attorney’s fees with legal counsel approved by the Pueblo of Pojoaque], and hold harmless the Pueblo of Pojoaque, and its administrators, shareholders, officers, directors, employees, agents, contractors, and affiliates from and against any and all claims, demands, actions, losses, expenses, and liabilities for, or related to loss of or damage to property or injury to or death of any person relating to, in connection with, arising out of, or resulting in any way from the performance by Permittee or any of its respective shareholders, subcontractors, officers, directors, employees, or agents under the Permit.

Permittee agrees to be liable for and carry the risk for any and all claims, demands, actions, losses, expenses, and liabilities for, or related to loss of or damage to property or injury to or death of any person relating to, in connection with, arising out of, or resulting in any way from the performance of Permittee’s work under the Permit.

The Pueblo of Pojoaque Realty Department accepts cash and money orders for payment.

The Pueblo may reject any application which fails to provide all requested and required information.

By signing this application, I attest and affirm that I will comply with the laws and regulations of the Pueblo of Pojoaque. I agree to all terms and conditions in this permit application and affirm that all information is current and correct to the best of my knowledge.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legal Business Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

# North American Industrial Classification Systems (NAICS Codes)

## 22 Utilities

221 Utilities

## 42 Wholesale Trade

423 Merchant Wholesalers, Durable Goods

424 Merchant Wholesalers, Nondurable Goods

## 44-45 Retail Trade

442 Furniture and Home Furnishings Stores

445 Food and Beverage Stores

448 Clothing and Clothing Accessories

452 General Merchandise Stores

453 Miscellaneous Store Retailers Services

## 51 Information

512 Motion Picture & Sound Recording Industries

515 Broadcasting (Except Internet)

517 Telecommunications

519 Other Information Services

## Hazardous Materials Classifications

**Class 1** Explosives

**Class 2** Gasses

**Class 3** Flammable Liquids

**Class 4** Flammable Solids, Spontaneous combustible materials & materials that are dangerous when wet

**Class 5** Oxidizers & Organic Peroxides

**Class 6** Poisonous & Etiologic (infectious) materials

**Class 7** Radioactive materials

**Class 8** Corrosives

**Class 9** Misc. hazardous materials

**Class 10** Pesticides

## Permit Cannot Be Issued Without a CRS Number

**County:**

**City:**

**Permit Fee:**

**Class Code:  
(if any)**

**Permit #:**

**NAICS Code:**

**Date:**

**FOR OFFICIAL USE ONLY**