



# POEH CULTURAL CENTER

## Arts Enrollment/Registration Form

PUEBLO OF POJOAQUE | 78 Cities of Gold Rd. | Santa Fe, NM 87506  
www.poehcenter.org | 505-455-5063 | Fax: 505-455-3684

Name: \_\_\_\_\_

Last

First

Middle

Date of Birth

Tribal Affiliation

Tribal Enrollment #

Address: \_\_\_\_\_

Street

City & State

Zip Code

Telephone: \_\_\_\_\_

Cell Phone

Home

Email: \_\_\_\_\_

**NOTE: The Poeh Cultural Center can no longer provide materials for the classes. Students are expected to purchase their own materials for their classes.**

Please place a check mark by the class(es) you are taking:

\_\_\_\_\_ Polychrome Pueblo Pottery

\_\_\_\_\_ Micaceous Pueblo Pottery

\_\_\_\_\_ Jewelry

\_\_\_\_\_ Sewing Traditional Clothing I

\_\_\_\_\_ Sewing Traditional Clothing II

\_\_\_\_\_ Embroidery

\_\_\_\_\_ Rain Sash Weaving

Previous Experience (classes, workshops, mentors): \_\_\_\_\_

All information is confidential.

### For Official Use Only

Date Received: \_\_\_\_\_ Received By: \_\_\_\_\_

CIB or Tribal Enrollment Attached or On File: (Yes) (No)

Fee Paid: (Yes) (No)      Cash or Check # \_\_\_\_\_      Date Paid \_\_\_\_\_

If no payment explain \_\_\_\_\_

**NOTE: STUDENTS ARE REQUIRED TO LIST THEIR TRIBAL AFFILIATIONS AND I.D. NUMBERS AND ARE REQUIRED TO SIGN THE RELEASE FORMS. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED, AND ALL COURSE FEES MUST BE PAID BY THE FIRST DAY OF CLASS OR THE STUDENT WILL BE DISENROLLED.**

Complete Application: (Yes) (No)

## Poeh Cultural Center & Museum Registration Form Student Agreement and Release Waiver

1. I, \_\_\_\_\_, commit to completing the entire course of study as indicated.  
(please print name)
2. I commit to attending all classes on a punctual and regular basis. I commit to completing all assignments on time, and to the best of my ability. I understand that only the instructor, Arts Training Coordinator, and Director may excuse absences.
3. I have read the Poeh Cultural Center & Museum Registration policies. I understand that I may be dismissed from the program if I violate these policies.
4. I understand that during the course of my studies I will use Poeh Cultural Center & Museum Arts tools, materials, and supplies. I understand that I must pay for their use. I agree to pay a Poeh Cultural Center & Museum Student Use and Registration Fee. Fees are non-refundable and are subject to change without notice.
5. I agree to pay the amount of \$ \_\_\_\_\_ for the \_\_\_\_\_(other) course(s) of study.

### Release

Students are solely responsible for their safety. During the course of the program, the student agrees not to hold liable the Poeh Cultural Center & Museum, Pueblo of Pojoaque, private vehicle owners, or owners of private facilities (i.e., artist's studio, art gallery, etc.) for any incidents occurring outside the scope of the currently maintained insurance. All programs, application, techniques, ideas, formulas, photographs, images, audio tapes, video tapes made by the Poeh Cultural Center & Museum, or any of their authorized contractors and independent contractors, during the course of instruction shall remain the sole property of the Poeh Cultural Center Museum. Any and all rights to the above shall be the sole property of the Poeh Cultural Center & Museum. Photographs, images, or audiotapes may be made of students or their work at any time with permission.

Please sign and date below:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

## Poeh Cultural Center & Museum Registration Form

### Zero-Tolerance Substance Abuse Policy

Use of addicting drugs, intoxicants or alcohol impairs your job and school performance and such substance abuse will not be tolerated under any circumstance.

The zero-tolerance policy applies to all students and instructors in the Poeh Cultural Center/Education Program.

The zero-tolerance policy forbids the unauthorized use of or transfer of illegal drugs, drug paraphernalia, controlled substances, intoxicants, or alcohol.

The zero-tolerance policy forbids staff, student and instructors from attending class while under the influence of illegal drugs, controlled substances, intoxicants or alcohol. Students determined to be under the influence will be asked to leave on their own recognizance or escorted off the Pueblo of Pojoaque reservation.

The zero-tolerance policy protects the safety, health and welfare of yourself and those around you. The zero-tolerance policy protects against the potentially dangerous misuse of art materials and machinery. Even the use of legal painkillers or cough syrups with codeine can alter alertness and jeopardize your safety, therefore, it is the student's obligation to notify instructors if you are taking any doctor authorized prescription.

By signing your name below, you agree to abide by the terms of the zero-tolerance substance abuse policy of the Poeh Cultural Center/Education. Any violation of the substance abuse policy will result in your immediate dismissal from the program and possible criminal or civil sanctions in the Pueblo of Pojoaque Tribal Court.

Please sign and date below:

---

Student

---

Date

---

Instructor

---

Date

**Poeh Cultural Center & Museum Registration Form**  
**Field Trip Release Waiver**

Field Trip \_\_\_\_\_

Date \_\_\_\_\_

The student acknowledges that they are responsible for their own safety. During the course of the program, the student agrees not to hold liable the Poeh Cultural Center & Museum, Pueblo of Pojoaque, private vehicle owners, or the owner of any private facility (i.e., artist's studio, art gallery, etc.) for any incidents occurring outside the scope of the currently maintained insurance. I hereby waive the rights to photographs, images, or audiotapes made by Poeh Cultural Center & Museum or any of their authorized contractors of my self or my work for the duration of the program.

Please sign and date below:

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Director

\_\_\_\_\_  
Date

## POEH CULTURAL CENTER - SPRING 2019 ARTS CLASSES

### **NATIVE AMERICAN JEWELRY**

Instructor: Erik Fender

One 6-hour class each week

Mondays: 3:00pm-9:00pm in the Poeh Jewelry Studio

\$130 registration fee

**Class Limit: 15**

*First Day of Class: February 4, 2019*

### **PUEBLO EMBROIDERY**

Instructor: Shawn Tafoya

Mondays and Tuesdays: 5:30pm-8:30pm in the Poeh Pottery Studio

\$100 registration fee. Students are expected to purchase their own materials and supplies for the class.

**Class Limit: 15**

*First Day of Class: February 4, 2019*

### **SEWING TRADITIONAL CLOTHING**

Instructor: Evonne Martinez

Mondays and Tuesdays: 5:30pm-8:30pm in the Poeh All Purpose Studio

\$60 registration fee for each 6-week period. Students are expected to purchase their own materials and supplies.

This class will be comprised of two 6-week sections. The first 6-week section is for Beginners only. The second 6-week section is for students who complete the first 6-week section as well as Intermediate and Advanced students.

**Class Limit for Each Session: 10**

*First Session Classes Start: February 4, 2019*

*Second Session Classes Start: March 18, 2019*

### **TRADITIONAL PUEBLO POTTERY**

Instructor: Shawn Tafoya

Two 3-hour classes each week

Wednesdays and Thursdays: 5:30pm-8:30pm in the Poeh Pottery Studio

\$90 registration fee

**Class Limit: 15**

*First Day of Class: February 6, 2019*

### **RAIN SASH WEAVING**

Instructor: Cris Velarde

Two 3-hour classes each week and 2 Saturdays in the Poeh All Purpose Studio

Wednesdays and Thursdays: 5:30pm-8:30pm

\$90 registration fee

**Class Limit: 12**

*First Day of Class: February 6, 2018*

### **MICACEOUS POTTERY**

Instructor: Michael Bancroft

One 6-hour class each week

Saturdays: 9:00am-3:00pm

\$90 registration fee

**Class Limit: 15**

*First Day of Class: February 9, 2019*

Class sizes are limited, so be sure to register now if you'd like to participate. Courses are open to Native American students only, with first preference to Tewa students.

### **For additional information**

Stephen Fadden, Program Director

505.455.5063

[sfadden@pojoaque.org](mailto:sfadden@pojoaque.org)